

MANOR ROYAL BID MAINTENANCE TEAM ACTIVITY REPORT



Activity month	April 2019
Report date	02/05/19
Person	Davey Peskett

Activities carried out (✓)

Road / area	Zone	Grass cutting	Litter picking	Weed control	Hedge cutting	Leaf clearance	Bin empty	Waste clearance	Pavement cleaning	Edging	Sign cleaning	Winter maintenance	Other
All areas	All		X4				X12						
Baird Close	4												
Betts Way	1												
Cobham Way	5												
County Oak Lane	1	+1											
County Oak Way	1	+1											
Crompton Way	3												
Faraday Road	2	+1		+1									
Fleming Way	Various												
Gatwick Road	Various	+1		+1									
Hydehurst Lane	2												
James Watt Way	5	+1											
Jenner Road	2												
Kelvin Lane	2	+1		+1									
Kelvin Way	2	+1		+1				+1					
London Road	Various												
Manor Royal (road)	2/3	+1											
Maxwell Way	4	+1	+1					+1					
Metcalf Way	1	+1											
Napier Way	3	+1						+1					
Newton Road	2	+1											
Priestley Way	5		+2										
Royce Road	5												
Rutherford Way	5		+1			X1							
Tinsley Lane	4	+1	+1					X1					
Tinsley Lane North	5												
Wheatstone Close	5												
Whittle Way	5												
Whitworth Road	5												
Woolborough Lane	3												
Gateway 1 (Manor Royal)	-												
Gateway 2 (near Thales)	-	+1		+1									
Gateway 3 (near Astral)	-	+1											
Gateway 4 (James Watt)	-	+1											
The Terrace	-	+1		+1									
Crawters Brook	-												
Gatwick Road Parade	-	+1	+6	+1				+1					
Woolborough Subway	-		+1										
Green Lane Subway	-	+1	+1			X1				+1			

Description of “Other” activities provided

April was an extremely positive month thanks largely to the success of the two volunteer days with CGG, Doosan and Boeing. The staff all really bought in and worked extremely hard to achieve great results in Magpie Walk and Zone 5. We are now very much looking forward to running similar projects in the future and we will use the meet your neighbour event in May to try to entice some more companies if they wish to get involved.

Comments and observations

Heading into May we are well into the second cut of the season. We dedicated some time to get out and do some weed spraying in areas that needed particular attention. We also managed to fix the benches at the Terrace as well as the signs at Faraday Road and Newton Road. We’ve also noticed that the new Digi signs have gone live and look fantastic.

Suggestions for future actions, improvements or additional activities planned

For May the main aim will be to carry on working hard with the grass cutting. We are also looking forward to attending the Manor Royal meet you neighbour event on the 14th.

Photographic Impact Evidence (a selection of photos of work undertaken to demonstrate impact)



CGG and Boeing volunteers Magpie Walk



Doosan volunteers Zone 5



CGG and Boeing volunteers Magpie Walk



CGG and Boeing volunteers Magpie Walk



Doosan volunteers Zone 5



Doosan volunteers Zone 5



The sweeper going through Magpie Walk



The sweeper going through Magpie Walk



Before and after Digi sign London Road



Doosan volunteers Zone 5



Doosan volunteers Zone 5

Details of CORE and ENHANCED Service levels (contract extract)

Current Baseline Service	Proposed	Enhanced element (* estimated)
Monthly litter pick (12 pa)	Weekly litter pick (52 pa)	X40 litter picks + identify hotspots and trial extra bins
Weekly litter bin empty (52 pa)	Weekly litter bin empty (52 pa)	-
Monthly road sweep (12 pa)	Monthly road sweep (12 pa)	-
-	Remove fallen leaves and detritus from footpaths and common areas (4 pa)	X4 leaf and detritus removals
-	Washing and cleaning street furniture and signs to include street name signs, gateway / entrance signs, wayfaring signs and highways signs (2pa)	X2 washes
-	Deep cleaning/jet washing common areas, bus stops and paved areas (as required)	As required
Grass cutting (5 pa)	Grass cutting (12 pa)	* X7 grass cuts – (weather/ground conditions dependant)
Bunded/bank grass cutting (4 pa)	Bunded/bank grass cutting (10 pa)	X6 bunded/bank cuts
Hedgecutting (1-2 pa)	As required (2-3 pa)	* 1-2 Hedge cuts
Shrub maintenance (2-3 pa)	As required (4-5 pa)	* 1-2 shrub maintenance
Weedspraying (2 pa) funded by WSCC	Weed spraying (4 pa) Removal of dead standing weeds (4pa) Weed ripper as required	X2 weed sprays X4 dead weed removals Weed ripper as required On footpaths and common areas
See note 1	Box mow and maintain Gateway 3 Roundabout (10 pa)	X10 Box mow and maintain Gateway 3 Roundabout
-	Crawters Brook, The Terrace enhanced Maintenance (as Annex C)	Crawters Brook, The Terrace enhanced Maintenance (as Annex C)
-	Weekly inspection and rectification/reporting of faults found.	X52 inspections - reports/rectification of faults found
-	Reactive/response service through a single point of contact as required	Reactive/response service as required
-	Provide monthly information... <ul style="list-style-type: none"> • feedback on what has been done and what is planned • Available performance data - quantities such as volumes, lengths, waste weights etc (tba) • photographic evidence of before and after improvements, • suggestions for further/future enhancements • Attend meetings as required 	X12 reports (monthly)

Notes: (1) There is a requirement for Gateway 3 and Crawter's Brook People's Park to be maintained to a basic level as described in the Annexes.